Structuring AI & Agent Work in a Company

How operations leaders organise context, specialist agent lanes and approval gates for real company work.

Executive Architecture & Diagnostic Worksheet

Department or function

Executive sponsor & review owner

Target recurring workflow

Connected sources & accounts

01 Shared context and grounded sources

Which live calendars, project briefs, folders and operating rules must sit around the workspace so agents work from current company truth rather than isolated prompt memory?

02 Specialist agent lanes, not generalist prompts

How is the workflow split into narrow roles - source gathering, checking, drafting and formatting - with visible handoffs into a single reviewable output?

03 Permission boundaries and human approval gates

Which actions can run automatically on a schedule or trigger, and which outputs require a named owner to review and approve before anything is sent, filed or updated?

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04

Account routing and retained sandboxes

How are model accounts matched to task complexity and data sensitivity, with fallback when limits hit and a retained workspace that pauses and resumes without losing files?

05

Adaptive views built around the job

Can the team describe, preview and apply changes to their workspace views - reports, boards, schedules and trackers - as the underlying process evolves?

06

Returned capacity and reviewable quality

How will you review the quality of prepared drafts, the reduction in manual coordination and the team's ability to operate and adapt the workspace after handover?

The first implementation scope.

Start with one high-friction workflow where the inputs, specialist lanes and review owner can be agreed in writing before extending the workspace across the wider organisation.

First workflow / Named owner / Target review date

An unlisted Enamplify executive briefing and architecture worksheet. Visit enamplify.com/briefing/ for the interactive edition.